SANTA CLARA COUNTY LEGAL PROFESSIONALS ASSOCIATION

A Member of Legal Secretaries, Incorporated® – *Educating California's Legal Professionals*

"ETHICS FOR EVERYONE: THE BASICS & BEYOND"

As a legal professional, what should you know about obligations and responsibilities as they pertain to your job? Please join us as we focus on the following topics:

- ❖ Keeping the ENTIRE Staff Out of Hot Water!
- ❖ Lawyers on the Rocks (substance abuse)
- ❖ Social Networking vs. Ethics and Professional Responsibility
- ❖ Ethics and Electronic Networking
- ❖ Elimination of Bias in Our Profession
- ❖ Successful Time Management Strategies
- ❖ Electronic Discovery

We are pleased to announce that our guest presenter for this workshop will be Diane Mecca, Certified Paralegal Instructor at Abrams College in Modesto. This four-hour seminar is designed to meet the Elimination of Bias and three hours of ethics requirements for mandatory continuing legal education. The seminar will also include handouts and feature interactive breakout sessions after each topic.

Saturday, January 20, 2018

Presenter: Diane Mecca, Certified Paralegal Instructor, Abrams College

Registration: 9:30 a.m.

Seminar: 10:00 am – 2:30 pm (lunch included)

Wilson Sonsini Goodrich & Rosati
650 Page Mill Road, Palo Alto, CA 94304
Conference Room – Courtyard 1D (check in at reception desk)

Workshop Fees:	$80.00	Members (includes lunch/no refunds)
	$120.00	Non-Members(includes lunch and free one-year membership in SCCoLPA/no refunds)

Register and pay via PayPal at www.sccolpa.org OR contact reservations.sccolpa@gmail.com

This workshop has been approved for 4.0 hours of MCLE/CCLS credit.

SCCoLPA, a local association of Legal Secretaries, Incorporated, an approved provider, certifies that this activity has been approved for minimum continuing education credit by the State Bar of California in the amount of 4.0 hours, of which 3.0 hrs. will apply to law practice management/prevention, detection, and treatment of substance abuse and emotional distress and 1.0 hr. in elimination of bias credit (as appropriate to the content of the activity).