SANTA CLARA COUNTY LEGAL PROFESSIONALS ASSOCIATION



A Member of Legal Secretaries, Incorporated[®] – Educating California's Legal Professionals

PRESENTS A QUARTERLY WORKSHOP:

"100 DAYS BEFORE TRIAL"



Preparation and organization are key to helping win trials. As your case approaches trial, there are many details that need to be addressed and deadlines to meet. Every case should be thoroughly analyzed and prepped at least 100 days before trial. This 90-minute workshop will provide you with a guide to ensure that all important and necessary elements of trial preparation are addressed (calendaring, depositions, witnesses, subpoenas, evidentiary issues, damages, pretrial motions, expert witness designations, jury instructions, etc.)

This workshop has been approved for 90 minutes of CLE/CCLS credit.

Thursday, April 20, 2017

Guest Presenter: Susan Kalra Mahamedi IP Law, LLP

Schedule:

5:30 p.m. – Registration 6:00 p.m. – Dinner 6:30 p.m. – 8:00 p.m. - Presentation Location: Wilson Sonsini Goodrich & Rosati 650 Page Mill Road Palo Alto, CA 94304 Conference Room – Courtyard 1D (check in at reception desk)

Workshop Fees: \$40 – Members (includes dinner/no refunds) \$60 – Non-Members (includes dinner and free one-year membership in SCCoLPA/no refunds)

Register online and pay via PayPal at <u>www.sccolpa.org</u> OR contact <u>reservations.sccolpa@gmail.com</u>

SCCoLPA, a local association of Legal Secretaries, Incorporated, an approved provider, certifies that this activity has been approved for minimum continuing education credit by the State Bar of California in the amount of 1.5 hours, of which zero time will apply to law practice management/prevention, detection, and treatment of substance abuse and emotional distress/elimination of bias credit (as appropriate to the content of the activity).