



# Santa Clara County Legal Professionals Association

## August 2018 Dinner Meeting

### “The Future of the Legal Secretary? Or the Legal Secretary of the Future?”

Please join us for an interactive panel discussion on the past, present, and future of the “legal secretary.” Your participation will be encouraged – please come with your thoughts, concerns, and brilliant ideas!

The legal secretarial profession has come a long way in the past 50 years, and it’s no surprise that it continues to evolve at a rapid pace. What is driving the change? How do the support needs of small firms differ from those of big law? Does the profession suffer from a PR problem? Will the legal secretary become obsolete or irrelevant? Who is best suited to fill these critical positions in the coming years, and how do we find great candidates? What can we and our organizations do now to ensure success in the future?



**Tuesday, August 14, 2018**

#### TIME

Social Hour: 6:00 p.m.  
Dinner/Program: 6:30 p.m.



#### Flames Eatery & Bar

88 S. Fourth Street, San Jose, CA 95113  
(408) 971-1960  
• validated parking at the adjoining 4<sup>th</sup> Street Garage.

#### COST

\$30.00 (dinner, dessert & CLE credit)  
\$20.00 (CLE credit; no dinner)  
Free (no dinner or CLE credit)



**Moderator:** Grace Carr Lee, Executive Director, Hoge Fenton  
**Panelists:** Jim Karkas, Sr. Firm Administrator, Kilpatrick Townsend & Stockton  
Elisabetta Fabiani, Branch Manager, Robert Half Legal  
M'Liss Bounds, Litigation Secretary/Paralegal, Hoge Fenton

This activity has been approved for minimum continuing legal education credit by the State Bar of California in the amount of 0.75 hours, of which 0.00 hours will apply to legal ethics, law practice management, prevention, detection, and treatment of substance abuse and emotional distress, or elimination of bias. SCCoLPA certifies that this activity conforms to the standards for approved education activities prescribed by the rules and regulations of the State Bar of California governing minimum continuing legal education.

Register and pay via PayPal\* on our “Events” page at <http://www.sccolpa.org>. Or RSVP via email at [reservations.sccolpa@gmail.com](mailto:reservations.sccolpa@gmail.com). **NOTE:** Please put “SCCoLPA Reservations” in the title of your email. Make checks payable to “SCCoLPA.” Cash or checks accepted at the door. **No refunds if reservation is canceled within 24 hours of the event.** \*\$3 convenience fee added for PayPal/credit card payments