



**SANTA CLARA COUNTY
LEGAL PROFESSIONALS ASSOCIATION**

**A Member of Legal Secretaries, Incorporated
("LSI®")**

P.O. Box 90509
San Jose, CA 95109-3627
Organized 1940
www.sccolpa.org

COMMUNITY OUTREACH

**Do you enjoy serving your local community by volunteering?
Collecting for food drives or for homeless or battered
women's shelters, etc.?**

This committee focuses on serving as a liaison and maintaining contact with local community members and organizations, including but not limited to, local legal-related non-profit organizations.

Duties include:

- Assist or cooperate with any community project (i.e. volunteering hours at Legal Aid or helping charitable organizations within the community).
- Coordinate the Association's own community projects (i.e. collecting and donating clothing to local community shelters or collecting and distributing toys at Christmas to underprivileged families).
- Make recommendations to the Executive Committee in connection with making monetary contributions to a local non-profit charitable organization(s) at the December meeting of SCCoLPA.
- Report to the President, as needed.
- Respond to quarterly directive from LSI counterpart.

Time commitment: Moderate to heavy (depending on your commitment)