



THE ADVANCE SHEET

SCCoLPA's News & Events

March 2017

Dear SCCoLPA Members:

Time seems to be flying by - I can't believe we're in March already. I think most of us are done with one of the stormiest seasons in the South Bay and are looking forward to sunshine and blooming flowers as we spring forward this year. SCCoLPA has been springing forward into action this past year and there's no sign of slowing down! I would encourage all of you to become involved in one way or another . . . step outside of your safety zone and join one of our committees, volunteer at one of our upcoming events, or just attend an event. We need all of you! Building friendships and relationships are key to networking, and SCCoLPA can offer all of that to you. The more involved you are, the more you will receive out of the association.

In this issue of The Advance Sheet, you'll read about all the fun we had at our 7th Annual Crab Feed, which turned out to be the biggest fundraiser in SCCoLPA's history. For the very first time, we sold every single last available ticket, and the event was a huge success. Thanks to everyone involved, and if you attended as a guest, we hope you had a great time!

Also in this issue, read all about our adventures at LSI's Quarterly Conference, which was held February 24-26, 2017. Nine SCCoLPA members attended and really got into the "Roaring 20's" theme - flappers and fedoras were everywhere! Also at this conference, three SCCoLPA members were appointed to state positions: Kiwi Le, CCLS, as the newest assistant editor for the Publications Revisions Committee; and Vivian Shreve, CCLS and Elise Dresser, CCLS, to the California Certified Legal Secretary Certifying Board. Congratulations to all!

SCCoLPA's eight-week Beginning Civil Litigation course just concluded, and we were very pleased to have 21 students registered. A huge thank you to SCCoLPA Past President Patty Russell, who taught the class, and to M'Liss Bounds and her law firm, Hoge, Fenton, Jones & Appel, who hosted the classes at their office in downtown San Jose. Many students said they were interested in Patty teaching an Intermediate class, so stay tuned!

Coming up this month: SCCoLPA's Nominations Committee has put out the call for nominations for the Executive Board position of Executive Secretary for the 2017-2018 fiscal year and for delegates and alternate delegates for LSI's Annual Conference, to be held May 18-21, 2017 in Modesto. Think about stepping outside of your comfort zone and run! The deadline to submit nominations is **March 7, 2017**. You can also place your name on the ballot at our March membership meeting.

Next month, SCCoLPA will present its next educational workshop entitled "100 Days Before Trial," a program that many of you have requested, on **April 20, 2017**. This is a great opportunity for you to learn the proper way to prepare and get organized for trial. CLE and CCLS credit will be offered for this 90-minute program. We are always open to suggestions and ideas for future workshops, so please let us know if there is a particular topic you would like to see presented.

Last but absolutely not least, we have some very exciting news to share. As you all know, SCCoLPA submitted a bid last year to host LSI's 2nd Quarterly Conference in November 2018. At conference last week, LSI President Jennifer Page, CCLS, announced that SCCoLPA had won the bid! The conference will be held at the Silver Legacy Resort in Reno, NV the weekend of November 9-11, 2018 and we're so excited to start planning! That being said, we are going to form a Conference Committee to get the ball rolling, and we need YOUR help! The first planning meeting will be held on

March 30, 2017 at 6:00 p.m. at Sheryl Boardman's office in San Jose. If you are interested in being a part of the committee or just attending the meeting, please contact me at endresser@gmail.com.

As a reminder, "The Advance Sheet" will be distributed monthly in an online format right here via Constant Contact. Please feel free to share the newsletter with your co-workers, colleagues, and employers, and encourage them to join our association! Please also remember to "like" our Facebook page (<https://www.facebook.com/SCCoLPA>) to view all upcoming events, as well as to see what we've been up to lately.

I invite you to join me in anticipating what we will accomplish together as a team in the year to come. Please do not hesitate to get in touch with me or any member of the Executive Committee, about any issue of interest to you. Let's make 2017 the best ever!

With very best wishes,

Elise Dresser, CCLS
President

Upcoming Monthly Meetings

March 14, 2017 Monthly



Santa Clara County Legal Professionals Association
March 2017 Dinner Meeting

TERMINATION OF EMPLOYMENT

"Wrongful Termination, Contractual Disputes & More"
Guest Speaker:
Nora Rouso, Esq.
Rouso & Jackel

Ms. Rouso is a civil trial lawyer who practices in the heart of Silicon Valley. Her specialties include wage claims, contractual disputes, employment issues, Labor Commissioner hearings and trials. This program will feature Ms. Rouso's "war stories from the trenches" that you will not want to miss!

Tuesday, March 14, 2017

TIME
 Social Hour: 6:00 p.m.
 Dinner/Program: 6:30 p.m.

Flames Eatery & Bar
 88 S. Fourth Street, San Jose, CA 95113
 408-971-1960 • validated parking at the 4th Street parking garage.

COST
 \$35.00 (dinner, dessert & CCLS credit)
 \$20.00 (CCLS credit; no dinner)
 Free (no dinner or CCLS credit)

Register and pay via PayPal on our "Upcoming Events" page at www.sccolpa.org. Or RSVP via email at reservations.sccolpa@gmail.com. *NOTE: Please put SCCoLPA Reservation in the title of your email. Make checks payable to "SCCoLPA." Cash or checks accepted at the door.

No refunds if reservation is canceled within 24 hours of the event. *\$3 convenience fee added for PayPal/credit card payments.

UPCOMING EVENTS
 April 9, 2017 SCCoLPA's Annual Installation of Officers & Chairmen (Sunday Brunch at Flames)
 April 28, 2017 SCCoLPA Quarterly Workshop - "100 Days Before Year"
 May 18-21, 2017 LSI's 83rd Annual Conference - Modesto, CA

Dinner Meeting

SCCoLPA invites you to its monthly membership meeting on **Tuesday, March 14, 2017**, starting at 6:00 p.m. at Flames Eatery, 88 S. Fourth Street in San Jose.

Due to unforeseen circumstances, our regularly scheduled speaker from the Santa Clara Superior Court had to cancel his appearance. In his place, we are pleased to present Attorney Nora Rouso, a civil trial lawyer whose specialties include wage claims, contractual disputes, employment issues, Labor Commissioner hearings, and trials. This program will feature Ms. Rouso's "war stories from the trenches" that you will not want to miss!

Elections will be held for the 2017-2018 SCCoLPA Executive Board, so come cast your vote! As you know, the position of Executive Secretary is currently open, so if you are interested in this position or a Chairmanship position, or want to find out more about available positions, please contact Nominations & Elections Chair Rod Cardinale, Jr., at rodcardinalejr@sbcglobal.net. The Nominations Committee is also looking for delegates and alternate delegates to represent SCCoLPA at LSI's Annual Conference this May. Step outside your box and try something new!

Our monthly dinner meetings will now be held at our old stomping grounds! Yes, we are moving back to Flames Eatery & Bar, located at 88 S. Fourth Street, San Jose, CA. Free validated parking is available at the 4th Street parking garage. Simply park in the garage and take the elevator to the ground level. Parking tickets will be validated following the meeting.

Register and pay via PayPal at www.sccolpa.org, or RSVP via email at reservations.sccolpa@gmail.com. Cash or checks accepted at the door. **No refunds will be issued if your reservation is canceled within 24 hours of the event.** A \$3 convenience fee will be added for PayPal/credit card payments.

April 9, 2017 Monthly Membership Meeting (Annual Installation of Officers)

Santa Clara County Legal Professionals Association has a very special event coming up and we want you to be part of it! Please join us on **Sunday, April 9, 2017** at 11:00 a.m. for

Santa Clara County Legal Professionals Association
 WWW.SCCOLPA.ORG
 PROUDLY PRESENTS

**77th Annual Meeting and
 INSTALLATION
 of
 OFFICERS**

Featuring:
 Introduction of SCCoLPA Officers & Chairmen 2017-2018
 Presentation of SCCoLPA's Annual Scholarship Award Winner
 Presentation of the Annual Rod Cardinale, Jr. President's Award

Join us as LSI Executive Secretary Lynne Prescott, CCLS,
 installs the 2017-2018 Santa Clara County LPA Executive Board with
 installing Marshal Patty Russell

Flames Eatery & Bar
 88 S. Fourth Street, San Jose (408) 971-1960

SCCoLPA's 77th Annual Meeting and Installation of Officers. Join us at Flames Eatery for a delicious Sunday brunch - this event will take the place of our regular April monthly meeting.



Join us as the Officers of SCCoLPA's Executive Committee are installed for 2017-2018 by Installing Officer and LSI Executive Secretary Lynne Prescott, CCLS, and accompanied by SCCoLPA Past President Patty Russell.

Additionally, President Elise Dresser, CCLS will present SCCoLPA's annual scholarship award to a very deserving student from the Santa Clara County community.

You also won't want to miss the presentation of the Annual Rod Cardinale, Jr. President's Award - one of our own deserving members will be recognized for his/her outstanding service to the SCCoLPA and the community!

We hope you will join us for a fun-filled morning! Register and pay via PayPal at www.sccolpa.org, or RSVP via email at reservations.sccolpa@gmail.com. Cash or checks accepted at the door. **No refunds will be issued if your reservation is canceled within 24 hours of the event.** A \$3 convenience fee will be added for PayPal/credit card payments.

February 2017 Highlights



February Monthly Membership Meeting February 15, 2017

SCCoLPA's monthly membership meeting was held on February 15, 2017 at Flames Eatery in San Jose. After being away from Flames for a year due to remodeling, we were happy to return to our old stomping grounds! Our guest

speaker for February was Attorney Keith Wurster, from the Lawyers' Committee for Civil Rights of the San Francisco Bay Area ("LCCR"). Mr. Wurster's presentation on issues including immigration justice, racial justice, asylum and civil rights, was extremely interesting given the current political climate. Mr. Wurster advised that the LCCR was actively looking for legal support staff to serve as weekend volunteers at their offices, and several members indicated that they would be very interested in volunteering their services.

Vice President of Membership Shannon Quigley presented Reservations Chair M'Liss Bounds with a Certificate of Recognition for being selected SCCoLPA's Member in the Spotlight. M'Liss has stepped "outside the box" this year and has done a fabulous job as our Reservations Chair as well as assisting at our Beginning Civil Litigation classes. Thank you M'Liss!

Shannon also presented the winner of SCCoLPA's Membership Drive contest, April Ignaitis, CCLS, with a \$100 Visa gift card in recognition of her efforts in bringing in the most new members during the course of the contest. Thanks April, and we welcome all the new members to our association!

President Elise Dresser, CCLS, presented CEC/CCLS Chair Vivian Shreve, CCLS, with a lovely silver necklace in appreciation of Vivian's efforts this year in organizing SCCoLPA's educational workshops and running the CCLS study group. Vivian was able to arrange to have the workshops conducted at her firm in Palo Alto in Wilson Sonsini's spacious training rooms. Our generous legal support vendors, including Compex, First Legal Support, Planet Depos, and Aptus Reporting, sponsored all the meals, for which we are very grateful. The proceeds raised from the workshops greatly exceeded what was projected for the year! Vivian also continued her perfect score of tutoring members studying for the CCLS exam. Every single student of Vivian's passed the exam - great job!



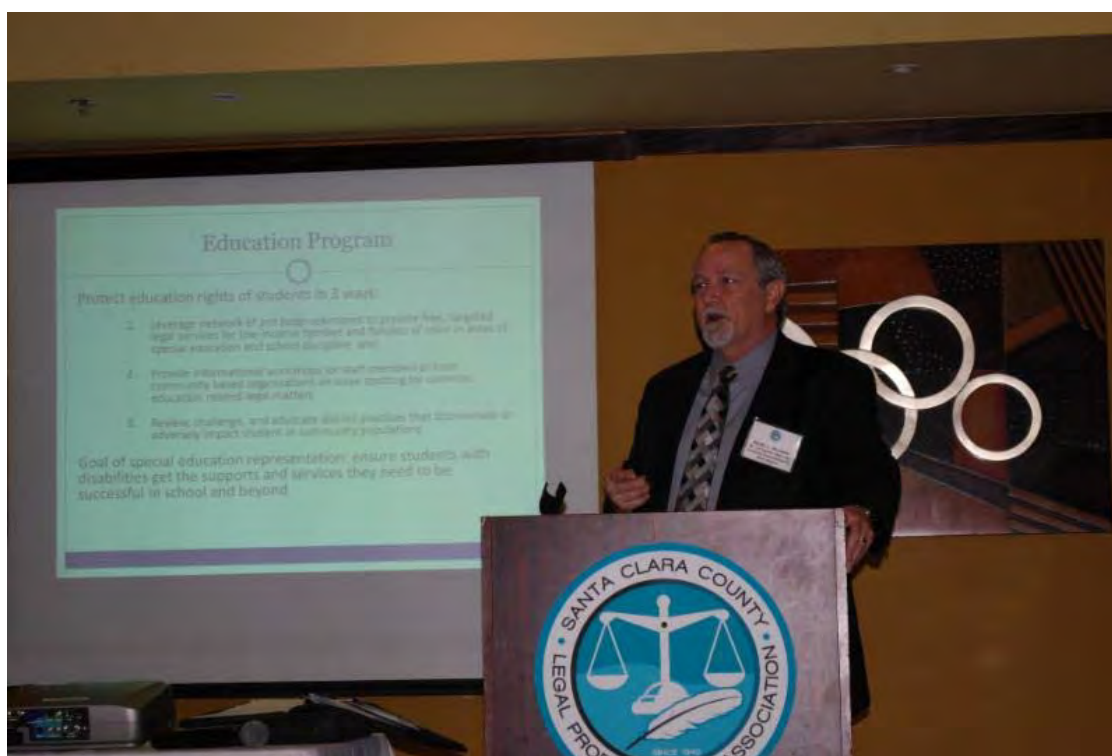
Members Lori Lovelace-Jones, CCLS, Wendy Alvarez, CCLS, Governor Linda Neuman, Treasurer April Ignaitis, CCLS, and Kiwi Le, CCLS



February's Member in the Spotlight, Reservations Chair M'Liss Bounds and VP of Membership Shannon Quigley



President Elise Dresser, CCLS and CEC/CCLS Chair Vivian Shreve, CCLS



Guest Speaker Keith Wurster, Esq., Director of Pro Bono & Strategic Partnerships, Lawyers' Committee for Civil Rights of the San Francisco Bay Area



The winners of our opportunity drawing prizes - tickets to a San Jose Barracudas hockey game! Congratulations to Theresa Wolcoff and Vivian Shreve, CCLS!

SCCoLPA's 7th Annual Crab Feed

February 11, 2017

If you couldn't make it to SCCoLPA's 7th Annual Crab Feed, which was held on February 11, 2017, you missed a fantastic event! For the very first time in seven years, the crab feed **SOLD OUT!** We sold over 220 tickets for the event, almost double than what we have sold in the past. Kudos to Crab Feed Chair Rod Cardinale, Jr. and the Crab Feed Committee, along with a multitude of volunteers who worked their tails off all day long. Special thanks go to several hardworking individuals: Rod's mom, Jan Cardinale, who cooked all the delicious pasta; Girl Scout Troop 60114 and Troop Leader Marlene Muraco; Lannie Meadows, our always-popular DJ; and to all those who donated items for our amazing silent auction. Very special thanks to Pam Stallings, CCLS, who sold 50, yes, 50 tickets all by herself!

What an amazing Crab Feed Committee we had! Led by our fearless Crab Feed Chair Rod Cardinale, Jr., the Committee worked from the crack of dawn until late into the night. Thank you all - we could not have done this without you! This event was SCCoLPA's most successful fundraiser to date and for that we are all very thankful and look forward to an even bigger Crab Feed next year!

















Save The Date Events

SCCoLPA Quarterly Workshop April 20, 2017

SCCoLPA is pleased to present "**100 Days Before Trial**" at its April 20, 2017 Quarterly Workshop. This is a program that many members have requested, and we are happy to bring back Susan Kalra to present this valuable and informative workshop. The 90-minute workshop will be held at Wilson Sonsini Goodrich & Rosati in Palo Alto, starting at 6:30 p.m. Dinner will be served at 6:00 p.m.
Registration is open now!



SANTA CLARA COUNTY LEGAL PROFESSIONALS ASSOCIATION

A Member of Legal Secretaries, Incorporated® - Educating California's Legal Professionals

PRESENTS A QUARTERLY WORKSHOP:

"100 DAYS BEFORE TRIAL"



Preparation and organization are key to helping win trials. As your case approaches trial, there are many details that need to be addressed and deadlines to meet. Every case should be thoroughly analyzed and prepped at least 100 days before trial. This 90-minute workshop will provide you with a guide to ensure that all important and necessary elements of trial preparation are addressed (calendaring, depositions, witnesses, subpoenas, evidentiary issues, damages, pretrial motions, expert witness designations, jury instructions, etc.)

This workshop has been approved for 90 minutes of CLE/CCLS credit.

Thursday, April 20, 2017

Guest Presenter: Susan Kalra
Mahamedi IP Law, LLP

Schedule:

5:30 p.m. – Registration
6:00 p.m. – Dinner
6:30 p.m. – 8:00 p.m. – Presentation

Location:

Wilson Sonsini Goodrich & Rosati
650 Page Mill Road
Palo Alto, CA 94304
Conference Room – Courtyard 1D
(check in at reception desk)

Workshop Fees: \$40 – Members (includes dinner/no refunds)
\$60 – Non-Members (includes dinner and free one-year membership in SCCoLPA/no refunds)

Register online and pay via PayPal at www.sccolpa.org OR contact reservations.sccolpa@gmail.com

SCCoLPA, a local association of Legal Secretaries, Incorporated, an approved provider, certifies that this activity has been approved for minimum continuing education credit by the State Bar of California in the amount of 1.5 hours, of which zero time will apply to law practice management/prevention, detection, and treatment of substance abuse and emotional distress/violation of ethics credit (as appropriate to the content of the activity).

Organized 1340 - P.O. Box 20529 San Jose, CA 95109-3829, www.sccolpa.org

SCCoLPA's Annual Summer Baseball Game
August 5, 2017
San Jose Giants v. Inland Empire 66ers

Join us for a great day of fun in the sun!



 **Santa Clara County Legal Professionals Association**
invites you to

The San Jose Giants v. Inland Empire 66ers
Municipal Stadium, 588 East Alma Ave. San Jose, CA 95112

Saturday, August 5, 2017
Game Time: 6:00 p.m.
Tickets: \$50 Adults / \$30 Children

Be part of the action as we watch the San Jose Giants from the private field level VIP Party Deck! Your ticket package includes one game ticket, a delicious BBQ meal, and two alcoholic beverages per guest as well as a personal Beverage and Food Attendant. You will have the opportunity to win Lucky Prizes throughout the game with your very own scorecard and bingo card! Learn about the history of the team with one of the handful of programs included.

Make reservations and payment at
www.sccolpa.org
or contact Reservations Chair M'Liss Bounds,
reservations.sccolpa@gmail.com
Please contact Rod Cardinale, Jr. at
rodcardinalejr@sbcglobal.net if you have any
questions about the game/ticket purchase.

Please RSVP by July 27, 2017

WELCOME TO OUR NEW MEMBERS!

SCCoLPA extends a warm welcome to the following new member this month:

Laura Meininger

We hope to see you at our upcoming meetings, workshops, fundraising and networking events!

Member in the Spotlight
March 2017
Pamela K. Stallings, CCLS

Pam grew up in Chicago and at the age of 23 and seeking an adventure, she moved to California and began her new life in Santa Rosa near her brother and sister-in-law. One year later she realized that she needed to be around people who were more socially active and moved to the Bay Area. In 2010, she bought her first piece of property ever: her condo in Santa Clara where she currently resides.

Pam became interested in the legal field due to a popular TV show in the 50's called "Perry Mason." Raymond Burr was the title character and he was a criminal defense lawyer. Even though her high school counselor tried to persuade her to go to college and her business college teacher tried to encourage her to get into court reporting, she was determined to have her dream career as a legal secretary!



During her journey as a legal secretary, Pam said that so far there are three (3) major accomplishments that stand out for her:

First, she maintained a successful free-lance legal secretarial business for ten years.

Second, she had the pleasure of helping build a new law firm in Redwood City: Roger, Scott & Helmer.

Third, she obtained her CCLS certification and gives thanks to the tremendous support and assistance of members of LSI generally and SCCoLPA. She even gives an extra thank you to Elise Dresser, CCLS for her support.

Pam first joined SCCoLPA around 1977. She was in search of another networking source for her free-lance business. Pam took the daring step on walking into her first membership meeting with Billie Land, Past President 1986-1988. She said that she knew that something very rich and powerful existed in our organization, and she is honored to continue to be an active member. In the past, she has served on the

board in several capacities from around 2001 to 2009. In recognition of Pam's dedication to the association, she was bestowed with life membership in 2015.

One thing you might not know about Pam is that she is our ticket sales superhero when it comes to selling tickets to our Annual Crab Feed and was instrumental for the event being sold out for the first time ever! She says she has no idea how she does it, but she believes the trick to selling so many tickets is due to her accolades of our very own Executive Advisor, Rod Cardinale's homemade pasta sauce. She sells tickets to people who do not even eat crab, but attend based on her praises of Rod's incredible sauce.

Congratulations Pam! SCCoLPA is proud to have you as a member!

Governor's Corner

~by Linda Neuman, SCCoLPA Governor~

LSI's 3rd Quarterly Conference February 24-26, 2017 Chico, CA

Nine (count 'em, NINE!) SCCoLPA members attended LSI's 3rd Quarterly Conference in Chico last weekend and we had a great time! The theme was "The Roaring 20's" and as you can see from the photos, everyone got into the spirit! Thanks to Southern

Butte County LPA for hosting the conference at the Ramada Plaza and kudos to Conference Chair Judith Williams for working so hard and being in 100 places at the same time! Also a huge thanks to **Our Very Own** Governor, Linda Neuman, who has already completed her Governor's Report of the conference. Linda's full report will be posted on the SCCoLPA website, but following these photos you will find excerpts from the report, which will fill you in on everything we did over the weekend. Enjoy!





Sheryl Boardman, Rod Cardinale, Jr., Linda Neuman, and Vivian Shreve, CCLS



Christina Hall, CCLS, Lauri Avila, and Kiwi Le, CCLS



Twin flapper girls! Sheryl Boardman and Vivian Shreve, CCLS



LSI Officers ready to start the Board of Governors meeting: LSI Executive Secretary Lynne Prescott, CCLS, LSI Treasurer Rod Cardinale, Jr., and LSI Executive Advisor and Past President Mary J. Beaudrow, CCLS



LSI Treasurer (our very own) Rod Cardinale, Jr. presenting his quarterly report



*Two very special governors, our very own Linda Neuman, and
Orange County LSA Governor Heather Nowak*



The winners of LSI's Membership Drive: 1st Place: Sacramento LSA (Jan Ainsworth); 2nd Place: (our very own) Santa Clara County LPA (Linda Neuman) and 3rd Place: Orange County LSA (Heather Nowak). Congratulations everyone!



Looking sharp in that fedora, Rod! Visiting the vendor booths with Vivian Shreve, CCLS and Jessica and Sheryl who did a great job at their booth for Compex Legal Services



SCCoLPA Governor Linda Neuman and 2017 Annual Conference Chair Diane Mecca

LSI's 3rd Quarterly Conference was held February 24-26, 2017, at the Ramada Plaza in Chico, California. The theme for the weekend was "The Roaring 20's" so we saw a lot of feathers and flapper dresses all weekend long!!! Attending and representing SCCoLPA were: (Our very Own) Rod Cardinale, Jr., LSI Treasurer and SCCoLPA Executive Advisor, (Our very Own) Kiwi Le, CCLS as newly appointed LSI PRC Assistant Editor, (Our Very Own) Elise Dresser, CCLS, as newly appointed CCLS Certifying Board Chairman and SCCoLPA President, (Our Very Own) Vivian Shreve, CCLS as newly appointed CCLS Certifying Board Member and SCCoLPA CEC Coordinator, SCCoLPA Vice President of Marketing, Sheryl Boardman, SCCoLPA Governor, Linda Neuman, SCCoLPA Advertising Chairman Christina Hall, CCLS and SCCoLPA members Lauri Avila and Tressa Jacobson, CCLS.

At the Friday Night Reception, members and vendors had chance to mingle and partake in a variety of appetizers. Following the Welcome Reception there were two Legal Specialization Section Seminars. The Civil Litigation Section offered "Trial Preparation" and the Probate & Estate Planning Section offered "Small Estate Probates and Alternative Options."

FIRST SESSION OF BOARD OF GOVERNORS MEETING

The Board of Governors meeting was called to order on Saturday morning, February 25, 2017, at 9:00 a.m. by LSI President Jennifer L. Page, CCLS, Marin County LPA. The inspirational message was delivered by President of San Diego LSA, Renee Evans. Her message focused on the concept that change is a good thing and we all need to step out of our comfort zone and embrace change.

President Jennifer expressed her belief that setting goals, looking toward the future and also reflecting on the past, makes for a good term as President. Motivation, teamwork and stepping up are also key. She reported her excitement in hearing from the ad hoc committee on student membership and encouraged local associations to consider bidding on the two open slots for Conference.

Vice President Heather Edwards announced that the LSI Membership Contest, which promoted new members and ran for 5 months, increased the LSI membership by 106 members of which (Our Very Own) SCCoLPA contributed 24 new members!!!! Heather announced the winners of the statewide contest: First place with 27 new members and received a \$100 check was Sacramento LSA; second place with 24 new members and received a \$50 check was (Our Very Own) Santa Clara County LPA (Go Team!!!!); and third place with 19 new members and received a \$25 check was Orange County LSA. Heather also reminded the members that the Chapter Achievement Contest runs from April 1, 2016 through March 31, 2017 and that the contest entries needed to be postmarked no later than April 18, 2017.

Treasurer (Our Very Own) Rod Cardinale, Jr. provided a Summary of Revenue & Expenses to the members, and once again did a WONDERFUL job reading his report.

Current Period Actual

Total Expenses:	\$ 32,050
Total Income:	\$ 26,163

Income <Deficiency> <\$ 5,887>
Over Expenses

Rod moved that the actions of the Treasurer in paying the routine bills during the Third Quarter of the fiscal year 2016-2017 be ratified. The motion was carried.

Ways and Means - I was very excited to see (Our Very Own) Association listed as the 3rd highest money maker for our 8-week Beginning Civil Litigation Training Class and that our Mixed Bag Fundraiser made the list as well. Go Team SCCoLPA!!!!

Nominations and Elections- Mary announced the following nominations for the LSI Executive Board: President, Jennifer L. Page, CCLS; Vice President, Heather Edwards; Executive Secretary, Lynne Prescott, CCLS; and Treasurer, (Our Very Own) Rod Cardinale, Jr.

The Board of Governors meeting was recessed at 10:15 a.m. The Criminal /Family Law LSS Section presented "Sexually Violent Predators: Criminal and Civil Aspects" and the Federal Law LSS Section presented "Basics of Federal Antitrust Law, with Case Study."

At the Governor's Luncheon, some of the topics discussed included:

1. Review of conference bids submitted - LSI will be announcing the conference bids they received, approved, and which dates are still open.
2. Discussion regarding possible increase of Per Capita Taxes for 2018-19 - LSI has not raised Per Capita since 2004, and is looking into possibly raising the fee.
3. Review of local association issues. - LSI is looking into the Associations (El Dorado, Trinity and Antelope Valley) who are not in compliance with payment of Per Capita Dues in order to stay active members of LSI.
4. Discussion regarding status of inquiries to local associations regarding student members. - LSI Parliamentarian Kristi L. Edwards, CCLS would like more of the associations to chime in on the subject of student membership so that the ad hoc committee can do the research it takes to present a possible recommendation of a student/associate membership category for LSI.

SECOND SESSION OF BOARD OF GOVERNORS MEETING

The afternoon session of the Board of Governors reconvened at 2:04 p.m. LSI Executive Secretary Lynne Prescott called the roll. 24 governors were present, constituting a quorum.

The Editor of The Legal Secretary magazine, Barbara Barregar, thanked the 19 associations that responded to her Directive. She encouraged the members to not only submit an article to the magazine when it was your turn, but you are welcome to submit an article anytime. She reminded the 9 Associations that are supposed to send in their article by March 1 (which include Our Very Own SCCoLPA) to keep to the deadline.

2017 Annual Conference Chair Diane M. Mecca was VERY excited to invite the members to May Annual Conference. It will be held at the Doubletree Hotel in Modesto and hosted by Stanislaus County LPA. The theme is "Cruisin to Conference Graffiti Style." Diane didn't want to give away any surprises, but did say there were some "cool" things planned for the weekend.

California Certified Legal Secretary Chair Terrie Quinton, CCLS announced that the CCLS Certifying Board has amended its exam schedule. There will not be an October CCLS exam, but instead it will be held on the 3rd Saturday of September. In order to keep the same amount of studying time and preparing time between the exams, it was agreed to have the CCLS exams in March and September. She then announced those who passed the October 2016 Exam: Rita Burnett, CCLS, Carolyn Charlton, CCLS, (Our Very Own) Christina Hall, CCLS, Jennifer Kerr, CCLS, (Our Very Own) Kiwi Le, CCLS, Martha Mota, CCLS, and Anna Olson, CCLS.

Under New Business, President Jennifer announced that (Our Very Own) Santa Clara County LPA won the bid for LSI's Quarterly Conference in November 2018! The conference will be held on November 8-11, 2018 at the Silver Legacy in Reno, Nevada. Scrip tickets will be \$120 with a room rate of \$148.65 (including amenities). Go Team SCCoLPA!

President Jennifer announced the following new appointments:

Assistant Editor for the Publications Revision Committee (PRC) (Our Very Own) Kiwi Le, CCLS.

Due to Cindy Frazier, CCLS's resignation from the CCLS Certifying Board, a new CCLS Chairman was appointed for a six-month term and that is (Our Very Own) Elise Dresser, CCLS.

Due to a vacancy on the CCLS Certifying Board, a new member was appointed for a four-year term, and that member is (Our Very Own) Vivian Shreve, CCLS.

The Board of Governors meeting was recessed at 2:57 p.m. The afternoon LSS seminars were: The Law Office Administration LSS Section presented "Excel" and the Transaction Law LSS Section presented "Maneuvering Legal Documents Through the Recorder's Office."

The Saturday Night Banquet had even more feathers and flapper dresses. As usual SCCoLPA made its mark with our members keeping in check with the theme and dressing in the Roaring 20's fashion. The Honorable Michael P. Candela was the speaker for the evening. Judge Candela shared a lot of funny stories and events that happened during his career. Conference Chairman Judith Williams, LDA presented President Jennifer with a beautiful candelabra. For entertainment the Paradise Dancers from a local dance studio attempted to perform some partner dancing, but due to technical difficulties they were only able to perform two dances the Foxtrot and the Tango. But they performed both those dances with style and grace.

On Sunday morning, Conference Chairman Judith Williams, LDA introduced guest speaker Mrs. Jane Stansill, Esq. who gave a wonderful speech about our roles as a member of a local association, as a member of LSI and as a member of a law office

staff. Mrs. Stansill compared herself to Della Street, Perry Mason's secretary, but acknowledged that a lot has changed since Della's day, for both herself and all in attendance. She specifically spoke about, technology, field of law specializations, professionalism, ethics, loyalty and salary.

President Jennifer L. Page, CCLS called the meeting to order at 9:35 a.m. and immediately dispensed with the roll call. With no additional business to come before the Governors, the Board of Governors Meeting was adjourned at 9:45 a.m.

The 3rd Quarterly Conference of LSI was adjourned to the 83rd Annual Conference on May 18-21, 2017 to be held at the Doubletree Hotel in Modesto, California hosted by Stanislaus County LPA.

On a personal note, I want to congratulate Elise Dresser, CCLS, Vivian Shreve, CCLS and Kiwi Le, CCLS for their appointments to LSI. This is a new adventure (well, Elise has done this before, but did not hesitate to get back in the saddle again when asked) for them and I know they will do themselves as well as SCCoLPA proud.

Congratulates Ladies!!!!!!

Respectfully submitted,
Linda Neuman
PROUD Governor of SCCoLPA



Cruisin' to Conference: Graffiti Style
STANISLAUS COUNTY LEGAL PROFESSIONALS
ASSOCIATION
MAY 18-21, 2017
LSI ANNUAL CONFERENCE
DOUBLE TREE HOTEL - MODESTO, CALIFORNIA
CONFERENCE REGISTRATION FORM



NAME (ON BADGE): _____
MAILING ADDRESS: _____
CITY/STATE/ZIP: _____
HOME PHONE: _____ WORK PHONE: _____
E-MAIL ADDRESS: _____
LOCAL ASSOCIATION: _____ LSA/LPA (FULL NAME): _____

PLEASE CHECK IF APPLICABLE AND INCLUDE TITLE: ☐ STATE OFFICER ☐ STATE CHAIRMAN
PLEASE CHECK IF YOU ARE: ☐ GOVERNOR ☐ CCLS ☐ LPLS

SCRIP (INCLUDES REGISTRATION, WELCOME RECEPTION, BANQUET AND BRUNCH)

POSTMARKED ON OR BEFORE APRIL 30, 2017 \$125.00 \$ _____
POSTMARKED MAY 1, 2017 OR LATER \$135.00 \$ _____

INDIVIDUAL TICKETS

REGISTRATION BY APRIL 30, 2017	@	\$25.00	\$ _____
REGISTRATION MAY 1, 2017 OR LATER	@	\$35.00	\$ _____
WELCOME RECEPTION (FRIDAY)	@	\$30.00	\$ _____
LUNCHEON			
VEGETARIAN			
GOVERNOR'S (FRIDAY)	@	\$25.00	\$ _____
PRESIDENT'S (FRIDAY)	@	\$25.00	\$ _____
MEMBERSHIP (FRIDAY)	@	\$25.00	\$ _____
CCLS (SATURDAY)	@	\$25.00	\$ _____

SATURDAY NIGHT BANQUET CHICKEN \$45.00 \$ _____
BEEF \$ _____
FISH \$ _____

SUNDAY BRUNCH @ \$30.00 \$ _____
TOTAL AMOUNT ENCLOSED \$ _____

CHICKEN	BEEF	FISH
SUNDAY BRUNCH	@	\$30.00 \$
TOTAL AMOUNT ENCLOSED		\$

SPECIAL DIETARY NEEDS: _____

PLEASE MAKE CHECKS PAYABLE TO: **MAY 2017 CONFERENCE FUND**MAIL TO: **JANICE WILLIAMS, 3212 PROVINCE TOWN CT., MODESTO, CA 95355**

FOR GENERAL INFORMATION CONTACT:
 REGISTRATION CHAIR - JANICE WILLIAMS - (209) 499-8911
JANICEWILLIAMS@PCADOPTIONS.ORG

NO REFUNDS AFTER MAY 10, 2017

Cruisin' to Conference Graffiti Style
STANISLAUS COUNTY LEGAL PROFESSIONALS
ASSOCIATION
 MAY 18-21, 2017
 LSI ANNUAL QUARTERLY CONFERENCE
 DOUBLE TREE HOTEL - MODESTO, CALIFORNIA
HOTEL REGISTRATION FORM



NAME: _____
 MAILING ADDRESS: _____
 CITY/STATE/ZIP: _____
 HOME PHONE: _____ WORK PHONE: _____
 E-MAIL ADDRESS: _____
 LOCAL ASSOCIATION: _____ LSA/LPA (FULL NAME)
 ARRIVAL DATE: _____ DEPARTURE DATE: _____

ACCOMMODATIONS: (PLUS APPLICABLE TAXES AND FEES)

- ☐ SINGLE/DOUBLE - **\$109.00**
☐ TRIPLE - **\$109.00**

COMPLIMENTARY SELF PARKING
 VALET PARKING IS \$12.00 PER DAY

PLEASE CALL HOTEL DIRECTLY FOR RESERVATIONS, 209-526-6000. USE CODE "LSI" TO IDENTIFY YOURSELF AS BEING A PART OF LSI IN ORDER TO GET THE GROUP RATE.



REGISTRATION CHAIR - JANICE WILLIAMS - (209) 499-8911
JANICEWILLIAMS@PCADOPTIONS.ORG

CONFERENCE CHAIR - DIANE M. MECCA, CP, CBA - (209) 918-0796
DIANE@MECCA@HOTMAIL.COM

NO REFUNDS AFTER MAY 10, 2017


DIANEEMCCA@HOTMAIL.COM

NO REFUNDS AFTER MAY 10, 2017

Annual Scholarship Opportunities

Legal Secretaries, Inc. ("LSI") is a California non-profit corporation established in 1934. LSI is known for its educational programs, scholarship awards, and legal publications entitled "LSI Legal Professional's Handbook" and "Law Office Procedures Manual." LSI has approximately 1,400 members in 37 local associations throughout California. Santa Clara County Legal Professionals Association ("SCCoLPA") is our local chapter of LSI and is dedicated to providing low-cost educational seminars and workshops to the legal community.

Certain scholarships are available for those students interested in a career in the legal field. For purposes of these scholarships, "legal field" is defined to include (a) legal secretary (including receptionist); (b) legal assistant (including paralegal); (c) court reporter; and (d) law office administrator. Both LSI and SCCoLPA provide scholarship programs.



LSI scholarships will be awarded in May 2017 at the Annual Conference of LSI in Modesto, California (the applicant need not be present to win). SCCoLPA will award a scholarship at our monthly meeting in April 2017. Scholarships awarded are for applicants enrolled in college or school in the fall of 2017 and spring of 2018. The deadline for submission of a scholarship application is March 1, 2017.

Scholarship awards under these two scholarship programs shall be given as follows:

Plan A - High School Senior

Applicants shall be restricted to seniors who will have successfully completed high school by the end of June 2017 and will be enrolled in the fall semester immediately following the school year in a college or business school offering a course of study in the legal field. All applicants must be legal residents of the State of California and must be attending school within the State of California during the scholarship year. (LSI awards two scholarships, \$2,000 to the first place recipient and \$1,000 to the second place recipient in this category.)

Plan B - College Student

Applicants shall be restricted to students who will have completed at least one year of

college by June of the school year, and who will be enrolled in the fall semester immediately following the school year in a college or business school in a course of study in the legal field, until all such courses have been taken to satisfy the requirements for a degree or certificate in said legal related program. All applicants must be legal residents of the State of California and must be attending school within the State of California during the scholarship year. (LSI awards two scholarships, \$2,000 to the first place recipient and \$1,000 to the second place recipient in this category.)

Plan C - Career Change Student

Applicants shall be restricted to students who will be enrolled in the fall semester in a college or business school in a course of study in the legal field and shall be an individual who either (a) desires to re-enter the workforce after a prolonged absence but requires training or specialized education in order to qualify as a candidate for a position in the legal field; or (b) has been in the workforce for a number of years but desires to enter the legal field and wants to receive the training or specialized education needed to do so. All applicants must be legal residents of the State of California and must be attending school within the State of California during the scholarship year. (LSI awards two scholarships, \$2,000 to the first place recipient and \$1,000 to the second place recipient in this category.)

Please Note: All scholarships under each Plan are applicable to educational institutions within California only.

SCCoLPA will award one (1) \$500 scholarship in any of the participating Plans. The winner of the SCCoLPA scholarship will then be submitted to the LSI Scholarship Committee and will be eligible to win the LSI scholarship.

Should you or a student have any questions, please feel free to contact me at the email address noted below.

Linda Neuman
Santa Clara County Legal Professionals Association
Scholarship Chairman
neumanlinda@hotmail.com

Order in the Court

~By Elena K. Schneider, CCLS, SCCoLPA Parliamentarian ~

What is the job of the *solicitor general*?

The solicitor general of the United States is the chief counsel of the federal government and - after the attorney general and the deputy attorney general - the third-ranking official in the Department of Justice. When the federal government becomes involved in a legal proceeding, the solicitor general - who is appointed by the president - must oversee the handling of the case. The duties of the solicitor general including selecting those cases that should be appealed after being lost at trial and

choosing which cases should be brought before the U.S. Supreme Court, the operative philosophy being to choose those that stand the best chance of being won. The solicitor general must also prepare the cases for the Supreme Court review and, in the most important, potentially policy-shaping cases, offer the oral argument at the proceedings. An effective solicitor general sets the tone for an administration by reflecting the ideals, ideologies, or political goals of the president.

Education is the Key

**Superior Court of California
County of Santa Clara**

401 North First Street
San Jose, California 95113
(408) 882-2700

Chambers of
HON. PATRICIA M. LUCAS, Presiding Judge



February 28, 2017

Santa Clara County Bar Association
31 North 2nd Street, Suite 400
San Jose, CA 95113

Dear Members of the Santa Clara County Bar Association:

As you know, staffing shortages continue to cause significant backlogs in all divisions of the Santa Clara Superior Court.

Because of the constitutional and statutory timelines under which other divisions work, the Court's civil division is presently most severely impacted. There, the vacancy rate is so high and backlogs are so deep that our staff needs uninterrupted time to address the unprocessed work.

To do so, beginning Friday, May 5, 2017, the office and telephone hours at the Superior Court Civil Clerk's Office each Friday will be 8:30 a.m. – 12:00 p.m.

Thank you for your continued support.

Yours truly,

A handwritten signature in black ink, appearing to read "Patricia M. Lucas".

Patricia M. Lucas
Presiding Judge

CCLS Quiz

~By Vivian Shreve, CCLS, SCCoLPA CCLS Chair~

Are you interested in attaining your California Certified Legal Secretary certification? Certification is achieved by passing a comprehensive full-day examination. Candidates are tested in California legal procedures, legal terminology, performance skills, reasoning and ethics, law office administration, ability to communicate effectively, and legal computations. A minimum of two years' experience is required. Continuing legal education requirements must be met for recertification.

Each month we will present a mini "mock" quiz to give you a sense of what the exam covers. The exam is administered twice a year, in March and September and is given in various locations throughout the state. If you are interested in applying to sit for the next exam, which is scheduled to take place on September 16, 2017, please fill out an exam application, which can be found on SCCoLPA's website, or LSI's website at www.lsi.org.

LEGAL TERMINOLOGY

1. A guardian ad litem is appointed for:
 - A. A specific, limited purpose
 - B. Forever, in a limited capacity
 - C. Limitless purposes
 - D. None of the above
2. By definition, a building that is appurtenant to another is one that may be:
 - A. A separate building with an apartment complex
 - B. An attached building next door
 - C. An unattached garage
 - D. All of the above
3. The body of the offense or essence of the crime is:
 - A. Corpus delicti
 - B. Corpus
 - C. Corpus juris
 - D. Corpus Christi
4. Escheatment means:
 - A. Individual obtaining property through unfair means
 - B. State obtaining property through illegal means
 - C. State obtaining property because no owner can be found
 - D. Individual obtaining property through purchase
5. A notice warning the public that a lawsuit is pending which affects possession or title of real property is:
 - A. Pendent lite
 - B. Per stirpes
 - C. Lis pendens
 - D. Locus sigilli
6. The clause appearing at the end of an affidavit reciting the date, location, and person before whom the statement was sworn is:
 - A. Acknowledgment

- B. Recitation
 - C. Statement of affiant
 - D. Jurat
7. Parol evidence means:
- A. Written testimony
 - B. Oral testimony
 - C. Testimony for a conditional release
 - D. Testimony by a parolee
8. A deed in which the grantor guarantees good, clear title to the property, and explicitly or implicitly contains covenants regarding the quality of title, is:
- A. Warranty Deed
 - B. Grant Deed
 - C. Guarantee Deed
 - D. Quitclaim Deed
9. Which of these does not belong:
- A. Retroactive
 - B. Ex post facto
 - C. Replevin
 - D. Nunc pro tunc
10. In loco parentis means:
- A. Proceedings against the parent
 - B. In the place of a parent
 - C. Proceedings against the person
 - D. Proceedings by the parent
11. Which of the following words is italicized:
- A. Ex parte
 - B. Circa
 - C. In re
 - D. Voir dire
12. Which of the following states is not abbreviated in citations within parentheses:
- A. Texas
 - B. Hawaii
 - C. Oregon
 - D. Vermont
13. To abide by decided cases is referred to as:
- A. Stare decisis
 - B. Quid pro quo
 - C. Pro tempore
 - D. Per stirpes
14. Viewing documents within the judge's chambers is:
- A. In personam
 - B. In rem
 - C. In camera

- D. In limine
15. Which of the following is not a correct abbreviation:
- A. Cal. U. Com. Code
 - B. Bus. & Prof. Code
 - C. Sts. & Hy. Code
 - D. Wel. & Ins. Code

ANSWER KEY:

1. A - LOPM, O-2 ("ad litem" is "for specific, limited purpose")
2. D - LOPM, O-5 (attached or belonging to)
3. A - LOPM, O-12 (corpus juris is body of law)
4. C - LOPM, O-18 (state getting property because no owner can be found)
5. C - LOPM, O-28
6. D - LOPM, O-26
7. B - LOPM, O-31 (oral not in writing - not parole)
8. A - LOPM, O-45 (Quitclaim - no guaranty or covenant of title, Grant Deed - implies free from encumbrances)
9. C - LOPM, O-38 (Replevin is a proceeding to recover unlawfully held personal property; the others all refer back in time)
10. B - LOPM, O-23
11. C - CSM, 4:36
12. B - CSM, 1:30 [A] (Don't confuse the abbreviation of states with abbreviations in The Gregg Reference Manual)
13. A - LOPM, O-40
14. C - LOPM, O-22 (In personam - proceeding against the person; In rem - proceeding against the thing)
15. D - CSM, 2:8

Coming Soon!

You asked for quality educational classes, such as Microsoft Office, Adobe Acrobat, Calendaring, 100 Days Before Trial, Basic Legal Secretary Skills, E-filing, Discovery, and more. Look no further - keep your eyes peeled for updates on our website, our Facebook page, and our regular email blasts as we announce more educational workshops to be presented in the next several months.



Coming up: Attend our "100 Days Before Trial" workshop on April 20, 2017. Learn all you need to know to get ready for trial, how to get yourself organized, and stick with the timeline!

Calling All Members - We Need Your Ideas!



Calling all members...we are looking to plan a few fundraising events this year and would like your input. What kinds of events would you be interested in attending - Bowling? Bocce Ball? Bunko? Bingo? It does not have to start with a B... funny everything that came to mind did! How about attending a comedy show downtown? ComedySportz is a live improvisation-type show where everything is made up on the spot. Think of the show "who's line is it anyway?"

SCCoLPA's Marketing Committee is currently at work planning future fundraising events. Stay

tuned for more details! Please email me with your thoughts and suggestions - Sheryl Boardman, VP Of Marketing - Sheryl.boardman@compexlegal.com

Membership in SCCoLPA - Spread The Word!

Thank you for renewing your membership in Santa Clara County Legal Professionals Association! You should have received the new password for the "Members Only" section of the website by now, and in that section you can review the association's monthly financial reports, minutes of membership meetings, rosters, and conference reports. Please encourage your co-workers, colleagues, and friends to join SCCoLPA - the membership application can be downloaded in fillable form on our website, www.sccolpa.org.



SANTA CLARA COUNTY LEGAL PROFESSIONALS ASSOCIATION

2016-2017 MEMBERSHIP APPLICATION

(Membership dues: \$55.00; Associate Membership dues: \$35.00**)
(**\$5.00 Co-sponsor fee charged when paying by credit card or PayPal)

Please make checks payable to: SCCOLPA
Send to: SCCOLPA Treasurer
P.O. Box 90509
San Jose, CA 95109-3627

Member's Name _____	*Title: <i>(Examples at bottom of page)</i> _____
Residence Address _____	Business Name: _____
Residence City and Zip Code _____	Business Address _____
Residence Telephone Number _____	Business City and Zip Code _____
Residence Fax Number _____	Business Telephone Number _____
E-Mail Address (Home) _____	Business Fax Number _____
PREFERRED E-MAIL: <i>(Check One)</i>	E-Mail Address (Work) _____
Residence: _____ Business: _____	Field of Law _____
Birthdate: _____	Year I became a member of SCCOLPA: _____
Month/Day _____	How many years with SCCOLPA? _____

If accepted as a member, I agree to be bound by the bylaws and standing rules of Legal Secretaries, Incorporated, and/or the local association, whichever are applicable to which I hereby apply for membership, including the following Code of Ethics:

"It shall be the duty of each member of Legal Secretaries, Incorporated and/or Santa Clara County Legal Professionals Association, to observe all laws, rules, and regulations now or hereafter in effect relating to confidentiality and privileged communication, acting with loyalty, integrity, competence, and diplomacy, in accordance with the highest standards of professional conduct. (Dedicated to the memory of Joan M. Moore, PLS, CCLS, LSI President 1980-1982)"

Applicant's Signature: _____ Date: _____

Sponsor: _____ Application Approved: _____

*Title: (Your Title/Certification in the Legal Field - E-Verify: CCLS California Certified Legal Secretary; PLS (Professional) Legal Secretary; PLA Certified Legal Assistant; (LSI) Paralegal; Legal Assistant; Notary Public; Office Manager; etc.
**Associate Members are for candidates with less than one (1) year in a law-related environment. Sponsored by an individual program involved in legal studies and not employed in the legal field.

Application Form 2016-2017

Help Wanted - Current Employment Opportunities

Did you know that you can view
current job opportunities and



openings in the local legal community on our website?

Our Employment Chair, Elena Schneider, CCLS, has been busy this month collecting and posting new job openings for positions such as legal assistants, legal secretaries, administrative assistants, and more, for many of the top firms in Santa Clara County. Go to our website (www.sccolpa.org) and check it out!



Happy Birthday to Our Members!

Happy Birthday to the following SCCoLPA members:

Rachael Palmisano - March 1
Michelle Casillas - March 2
Luz-Marie Ramirez - March 4
Estella Chavarria - March 9
Jeffrey Weddle - March 10
Rod Cardinale, Jr. - March 17
Michael Gutierrez - March 23
Helya Safaei - March 23
Pamela Salsgiver - March 27
Pauline Lopez - March 28



Superior Court of California County of Santa Clara

391 South First Street
San Jose, California 95113
(408) 882-2700

Chamber of
HONORABLE PATRICIA M. LUCAS, Presiding Judge

CONTACT
Joseph D. Miranda, Public Information Officer
(408) 882-2715



DATE DATE DATE RELEASE: January 6, 2017

Court Seeks Candidates for Public Watchdog Agency *Recruitment begins for 2017-18 Civil Grand Jury panel*

SAN JOSE, Calif. (January 6, 2017): Presiding Judge, Hon. Patricia M. Lucas, has announced that the Superior Court of California, County of Santa Clara is seeking volunteers to serve on the 2017-18 Civil Grand Jury.

The Civil Grand Jury, an arm of the Superior Court, is a part of the Judicial Branch of government. It serves as the county's civil watchdog agency and may examine all aspects of county and city government, special districts and school districts. It is authorized to inspect and audit books, records, and financial expenditures, to ensure accountability of public funds. The Grand Jury may also inspect jails and juvenile detention facilities.

Grand Jury service affords citizens the unique opportunity to contribute to the efficiency of local government and to play an integral part in ensuring that government officials are accountable to residents.

Applicants must be 18 years of age or older, United States citizens, and residents of Santa Clara County. Service on the grand jury does require a time commitment of an average of 25 hours per week, or as determined by the Grand Jury. Candidates must be willing to dedicate this year of service to keep careful watch over various aspects of County government, and the one-year term of the 2017-18 panel will begin on June 22, 2017.

"It's vital that those who are charged with this incredible responsibility reflect the tremendous diversity that makes up Santa Clara County. First and foremost we're looking for civic mindedness, strong ethics, and courage, but we also need a mixed set of skills and abilities in our jurors so that we can assemble the deep reservoir of knowledge necessary in this broad oversight role," expressed Presiding Judge Lucas.

Persons interested in applying may obtain an application online at www.sccscourt.org under "Civil Grand Jury". Questions about informational events or about the Grand Jury may be directed to CGJ@sccscourt.org or by contacting Tamara Davis, Deputy Manager of Jury Services, at 408-882-2721.

The deadline to submit applications is Thursday, March 30, 2017.

###

8th ANNUAL

Project	Project Month	City Art	Power Point	Minute	No. Days
250	250	250	250	250	25
250	250	250	250	250	25

8th ANNUAL TRIVIA THROW DOWN

WHEN

**Saturday, March 25, 2017
11 a.m. – 3 p.m.**

WHERE

Offices of Nixon Peabody

One Embarcadero Center, 18th Floor, San Francisco, CA 94111
The venue is within walking distance from the Embarcadero BART Station. Parking is available within the Embarcadero Center Business Park.

Join us for the battle of the Bay Area chapters for the title of the 2017 Legal Trivia Champions!!



INVITATION IS OPEN TO ALL BAY AREA ASSOCIATIONS:

- Alameda County LSA • Contra Costa County LPA
- ML Diablo LPA • Santa Clara County LPA
- San Mateo County LPA

Hosted by: San Francisco LPA

Please RSVP by Friday, March 17, 2017 to:

lmcgrew@firstlegallnetwork.com



TEAM CHALLENGE

Bring your colleagues and friends to form a team of 3 or more to join in on the fun.

PRIZES AVAILABLE

To the winning team.
Compliments of:
First Legal

BRUNCH BUFFET

\$25 Per Person

includes:

Farmer's Breakfast, Fruit, Pastries, Coffee, Juice and Water.

ADULT BEVERAGES

Featuring a Bloody Mary & Mimosa Station –
Guest Bartender:
Diane Mecca

Any Questions for Your Executive Committee? Contact Us!

We always want to hear from you! If you have any ideas or suggestions as to how we can make our association the best in the state, please reach out to a member of the Executive Committee. The board meets on the first Tuesday of every month, and anyone is welcome to attend. Your Executive Officers for 2016-2017 are:

President
Vice President - Membership

Elise Dresser, CCLS
Shannon Quigley

Vice President - Marketing
Executive Secretary
Treasurer
Governor
Executive Advisor
Parliamentarian
CEC Coordinator

Sheryl Boardman
Elizabeth Cameron, CCLS
April Ignaitis, CCLS
Linda Neuman
Rod Cardinale, Jr.
Elena Schneider, CCLS
Vivian Shreve, CCLS



Code of Ethics

It shall be the duty of each member of Legal Secretaries, Incorporated, to observe all laws, rules, and regulations now or hereafter in effect relating to confidentiality and privileged communication, acting with loyalty, integrity, competence and diplomacy, in accordance with the highest standards of professional conduct.

Dedicated to LSI Past President Joan M. Moore, PLS, CCLS

See what's happening on our social sites:



Santa Clara County Legal Professionals Association, P.O. Box 90509, San Jose, CA 95109

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