A Member of Legal Secretaries, Incorporated ("LSI®")

P.O. Box 90509 San Jose, CA 95109-3627 Organized 1940 www.sccolpa.org

WAYS & MEANS

Are you creative when it comes to fundraising ideas?

Duties include:

- Attending monthly general membership meetings and SCCoLPA fundraising events to sell Opportunity Drawing tickets .
- Devise "ways and means" of raising funds come up with ideas of items to be used as an Opportunity Drawing prizes (in an amount not to exceed \$25 each month).
- Member of the Marketing Committee.
- Report monthly to the President, by email.

Time commitment: Moderate