



SANTA CLARA COUNTY LEGAL PROFESSIONALS ASSOCIATION

A Member of Legal Secretaries, Incorporated (“LSI®”)

P.O. Box 90509
San Jose, CA 95109-3627
Organized 1940
www.sccolpa.org

Executive Board 2020-2021

President:	Sheryl Boardman	Governor:	M'Liss Bounds
Vice President:	Elise Dresser, CCLS	Executive Advisor:	
Executive Secretary:	Susan Husher	Parliamentarian:	
Treasurer:	Rod Cardinale, Jr.	CEC Coordinator:	Vivian Shreve, CCLS

GENERAL MEMBERSHIP MEETING MINUTES OF SCCoLPA April 13, 2021

CALL TO ORDER – President Sheryl Boardman

The April 13, 2021, general meeting of Santa Clara County Legal Professionals Association was called to order. Susan, noted the time: 5:45 p.m.

INTRODUCTIONS

1. Sheryl Welcome Everyone – Thanks for joining us. Introduce LPI Executive Officers:
 - a. Rod Cardinale, Jr. – LPI Vice President, SCCoLPA Past President 2010–2014, and current Treasurer.
 - b. Lynne Prescott, CCLS – LPI President of Sacramento LSA (will join)
 - c. Donna Day – LPI Secretary, Alameda County LSA (will join)
 - d. Heather Edwards - LPI Executive Advisor and Past President 2018-2020, San Fernando Valley LSA (will join)
 - e. All others visiting from other associations
2. Guest speaker- Lydia Sepulveda, Erick Rivas, Trang Vu from Santa Clara County Superior Court.
3. Sheryl welcomed first time attendee Christina [Miguel/Gonzalez] and Heather Smith.

CODE OF ETHICS- President Sheryl Boardman:

Sheryl announced that since we currently are without a Parliamentarian she will read the “Code of Ethics.”

“It shall be the duty of each member of Legal Professionals, Incorporated, to observe all laws, rules, and regulations now or hereafter in effect relating to confidentiality and privileged communication, acting with loyalty, integrity, competence, and diplomacy, in accordance with the highest standards of

professional conduct.”

REPORT OF VOTING MEMBERS

Sheryl reported that Reservations Chairman Marzella Philip could not be here today. Sheryl reported that we have 15 members present to constitute a quorum.

President - Sheryl Boardman

Sheryl announced that our Installation will take place immediately following the speaker, and to please stay on the meeting as we have our LPI President Lynn Prescott as our installing officer.

Upcoming events: Thanks to our new CEC Coordinator, Vivian Shreve, who has been hard at work we have the following upcoming events:

- 5/24 – Joint meeting with SDLSA Bankruptcy
- 6/8 – U.S.D.C. San Francisco Division – Kathleen Shambaugh re California Northern District Court – Moving through and beyond COVID
- 7/13 – Human Trafficking – Sharan Dhanoa and Ruth Silver Taube, South Bay Coalition to End Human Trafficking
- 8/24, A workshop Word Styles by June Hunter
- 9/14 – Immigration Law Updates

VP OF MEMBERSHIP: Elise Dresser, CCLS

The Chair recognized the Vice President of Membership Elise Dresser, CCLS, who reported:

Membership totals: 57 Renewing 24 New, 3 Student, 2 honorary and Life members for total of 86. Reminder – membership renewal period is now open for 2021-2022, email will be coming soon.

Executive Secretary - Susan Husher

The Chair recognized Executive Secretary Susan Husher, who stated:

“The February and March, 2021 general meeting minutes have been posted to the website. I move that the February and March, 2021 general meeting minutes be approved as published.”

It was moved and seconded that the February and March, 2021 general meeting minutes be approved as published. There was no discussion, the vote was taken, and the minutes were approved as published.

Report of Treasurer - Rod Cardinale, Jr

The Chair recognized Treasurer Rod Cardinale, Jr, who stated:

“The February and March Treasurer’s Reports have been posted to the website. Are there any corrections or additions to the posted Treasurer’s report? I recommend that the actions of the Treasurer in paying the routine bills from February and March

2021 be ratified.”

It was recommended that the actions of the Treasurer in paying the routine bills from February and March 2021 be ratified. There was no discussion, the vote was taken, and the recommendation was adopted; the Treasurer’s report was approved subject to audit.

GOVERNOR: M’Liss Bounds

The Chair recognized Governor M’Liss Bounds, who announced that the **LPI Annual Conference on May 22, 2021**, will be a Hybrid conference – and LPI is working on finding a location (likely in Sacramento).

Chapter Achievement – We have finished tabulating the totals and have submitted to the LPI Vice President. We had approximately 34,000 points. Please remember to report anytime you attend and LPI webinar or another associations meeting. We also receive points when you purchase the books. If you could let M’Liss know when you attend something, rather than waiting until the end of the year, that would be helpful.

NEW BUSINESS

Nominations & Elections

Delegates for Annual Conference

Nominations are now open for Delegates for the 87th Annual Conference of Legal Professionals, Incorporated, to be held May 22, 2021. Sheryl Boardman, Elise Dresser, CCLS and Vivian Shreve CCLS have been nominated as Delegates for Annual Conference.

Sheryl asked if there were any other nominations for Delegates for Annual Conference. There being no further nominations for Delegates for the 87th Annual Conference of Legal Professionals, Incorporated, to be held May 22, 2021, Sheryl declared the nominations for Delegates for Annual Conference closed.

Sheryl asked all those in favor of. Sheryl Boardman, Elise Dresser, CCLS and Vivian Shreve CCLS as Delegates for Annual Conference say “aye,” those opposed say “no.” Sheryl Boardman, Elise Dresser, CCLS and Vivian Shreve CCLS were elected Delegates for LPI’s 87th Annual Conference by acclamation.

RECOMMENDATIONS:

Board Recommendation #1:

Sheryl announced that unfortunately our Governor M’Liss Bounds is not able to attend conference so Elise Dresser CCLS will attend as Governor pro-tem. The chair recognized Secretary Susan Husher to read the recommendation.

Susan read: "It has been recommended by the Executive Committee that Governor Pro Tem Elise Dresser CCLS be sent uninstructed to LPI's 87th Annual Conference, to be held May 22, 2021.

The question was on the Executive Committee recommendation that Governor Pro Tem Elise Dresser CCLS be sent uninstructed to LPI's 87th Annual Conference, to be held May 22, 2021. There was no discussion; the vote was taken; and the recommendation was adopted.

Board Recommendation #2:

This year we had three very deserving scholarship applications therefore we would like to give them each \$500, however we only budgeted \$1000.

Susan announced that it has been recommended by the Executive Committee that the Scholarship budget for this year be increased from \$1000 to \$1500.

The question was on the Executive Committee recommendation that that the Scholarship budget for this year be increased from \$1000 to \$1500. There was no discussion; the vote was taken; and the recommendation was adopted.

Board Recommendation #3:

Susan announced that it has been recommended by the Executive Committee to amend Standing Rule 15 (a) to read "A gift in an amount not to exceed One Hundred Dollars (\$100) to the LPI President shall be made annually.

Sheryl explained that the prior rule was \$25 and we (the Board) didn't think that was enough. The question was on the Executive Committee recommendation to amend Standing Rule 15 (a) to read "A gift in an amount not to exceed One Hundred Dollars (\$100) to the LPI President shall be made annually. There was no discussion; the vote was taken; and the recommendation was adopted.

CEC Coordinator:

Vivian Shreve introduced the panel of speakers and thanked them.

ADJOURN MEETING

There was no further business and the business portion of the meeting adjourned at 7:04 pm Our next meeting/event will be on May 24th with SDLPA. The zoom meeting starts at 5:30 with a limited condensed business meeting and social hour and games sponsored by Compex Legal Services. The presentation starts at 6:30.

Respectfully submitted,
Susan C. Husher
Executive Secretary