

*California Certified Legal Secretary* A Program of LPI<sup>®</sup>



## CERTIFICATE OF COMPLETION OF SELF-STUDY CONTINUING EDUCATION

Retain this form **and submit a copy** to the CCLS Certifying Board, together with an Application for Recertification, and the recertification fee no later than the date on which your current certification expires.

I certify that I have completed the self-study continuing education as described in the "Standards for Recertification," and copied (in part) below, and am entitled to receive CCLS<sup>®</sup> certification credit:

**Credit Hours for Self-Study Audio/Video Tapes and MCLE-Approved Webinars**. CCLS recertification credit may be obtained through self-study by listening to audio or watching videotaped legal education courses approved by The State Bar of California for MCLE credit, including those sponsored by LPI and/or its affiliated associations (LPI's member associations). Such credit hours shall not exceed 5 credit hours in any recertification period. All restrictions concerning credit hours apply to audio, videotape, or web instruction.

Provider	 	
Name:		
Title of	 	
Program:		
Program Length	Program Code	
Audio Presentation	Video Presentation	

By signing below, I certify that I participated in the activity described above and am entitled to claim the CCLS<sup>®</sup> certification credit hours.

Date Completed:	
	[Signature]
	Name:
Signature of Provider/Supervising Attorney:	Vivian L. Shreve, CCLS
	[Signature]
	Name: Vivian L. Shreve, CCLS

## **CERTIFICATE OF ATTENDANCE FOR CALIFORNIA MCLE**

## Top portion of form to be completed by the Provider

It is preferred that the form is pre-printed with the attendees name and bar number.			
Provider Name: Legal Professionals, Incorporated			
Provider Number: 1114			
Title of Activity:Breakdown of the New "Paraprofessional"			
Date(s) of Activity:			
Time of Activity:6:00 p.m 7:30 p.m.			
Location of Activity (City/State):San Jose, CA (via Zoom)			
This Activity qualifies for: Participatory Self-Study X Total California MCLE Credit Hours for the above activity: <u>1.0</u> , including			
the following sub-field credits:			
Legal Ethics:			
Recognition and Elimination of Bias:			
Competence Issues:			
Bottom portion of form to be completed by the Attorney <u>after</u> participation in the above-referenced activity			
By signing below, I certify that I participated in all, or some*, of the activity described above and am therefore entitled to claim the following California MCLE credit hours:			
Total California MCLE Credit Hours:, including the following sub-field credits:			
Legal Ethics:			

Recognition and Elimination of Bias: \_\_\_\_\_\_

Competence Issues: \_\_\_\_\_

(You may not claim credit for the subfields above unless the provider is granting credit in those areas above.)

Print Your Name (clearly):

Your California State Bar Number: \_\_\_\_\_

Signature: \_\_\_\_\_

\* partial participation hours must be pro-rated