



California Certified Legal  
Secretary  
A Program of LPI®



## CERTIFICATE OF COMPLETION OF SELF-STUDY CONTINUING EDUCATION

Retain this form **and submit a copy** to the CCLS Certifying Board, together with an Application for Recertification, and the recertification fee no later than the date on which your current certification expires.

I certify that I have completed the self-study continuing education as described in the "Standards for Recertification," and copied (in part) below, and am entitled to receive CCLS® certification credit:

**Credit Hours for Self-Study Audio/Video Tapes and MCLE-Approved Webinars.** CCLS recertification credit may be obtained through self-study by listening to audio or watching videotaped legal education courses approved by The State Bar of California for MCLE credit, including those sponsored by LPI and/or its affiliated associations (LPI's member associations). Such credit hours shall not exceed 5 credit hours in any recertification period. All restrictions concerning credit hours apply to audio, videotape, or web instruction.

Provider \_\_\_\_\_  
Name: \_\_\_\_\_  
Title of \_\_\_\_\_  
Program: \_\_\_\_\_  
Program Length \_\_\_\_\_ Program Code \_\_\_\_\_  
Audio Presentation  Video Presentation

By signing below, I certify that I participated in the activity described above and am entitled to claim the CCLS® certification credit hours.

Date Completed: \_\_\_\_\_

\_\_\_\_\_  
Signature (above)

Name: \_\_\_\_\_