

EULA MAE JETT SCHOLARSHIP APPLICATION CHECKLIST

NAME OF APPLICANT: \_\_\_\_\_

SPONSORING ASSOCIATION: \_\_\_\_\_ LSA LPA

SPONSORING ASSOCIATION SUBMISSION DEADLINE: \_\_\_\_\_

SUBMITTED UNDER CATEGORY: \_\_\_\_\_ DATE: \_\_\_\_\_

**BIOGRAPHICAL LETTER FROM APPLICANT**

Letter should state the reasons why applicant should receive a scholarship, academic achievement of the applicant, applicant's motivation to pursue a career in the legal field, applicant's future goals, and applicant's financial need. The letter should be typewritten on 8.5" x 11" paper and addressed "To Whom it May Concern."

**THREE LETTERS OF RECOMMENDATION**

Letters of recommendation should be from someone other than a family member or a member of LSI (e.g., long-term family friend, teacher, school counselor, employer or co-worker) and should contain the author's relationship to the applicant. Additional items to include in the letter are a description of the applicant's personal traits (character, personality and goals) and the applicant's school or work experience and ethic. Letters should be typewritten on 8.5" x 11" paper and addressed "To Whom it May Concern."

**UNOFFICIAL SCHOOL TRANSCRIPT**

LSI reserves the right at any time to request an official transcript from the applicant. "Official transcript" shall be defined as transcripts printed on original school letterhead. A copy of the transcript may be accepted if it contains either an embossed school seal or certification identifying the copy as a true copy of the original transcript.

**RESUME (Category C only)**

The resume should list applicant's legal and/or secretarial experience, if any. Resume must include dates of employment, employer name and address, position, and reason for leaving.